



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 662A/20

Date: 18/06/2020

### Minutes of IQAC Meeting

An online meeting of the select IQAC Members and IQAC Assist Committee was held today on **18.06.2020** at **04:30 PM** under the chairmanship of Hon'ble Vice-Chancellor on Google Meet.

The persons attended the meeting through Google Meet were-

1. Prof S K Singh, Vice-Chancellor
2. Prof Jai Gopal, Pro Vice-Chancellor
3. Col N K Rai, Registrar
4. Dr B B L Das, Dept of Commerce
5. Dr Ratan Kumar Choudhary, DSW
6. Dr C B P Singh, Prof & HOD Dept of Hindi
7. Dr K K Sahu, D.O.
8. Dr A K Mehta, Director, DDE
9. Prof Himanshu Shekhar, Dept of Economics
10. Prof L K Singh 'Kavya', Dept of Music
11. Dr Dhruv Kumar, Dept of Psychology
12. Dr Divakar Jha, Dept of Commerce
13. Principal/Director, Darbhanga Engg College
14. Sri Pawan Sureka, Darbhanga chamber of Commerce
15. Sri Mukesh Kumar Jha, State secretary, Dr P Das Foundation
16. President, Student Union
17. Dr S K Verma, Coordinator

At the outset, the Co-ordinator IQAC, Professor S K Verma welcomed the persons joined and placed before the matters that were for discussion and deliberations and accordingly the following agenda were discussed and resolved -

**Agenda- 1 : Approval of the resolutions of the last meeting dated 28.01.2020.**

**Resolution :** Members unanimously approved the resolutions of the meeting of the Cell held on 28.01.2020.

**Agenda- 2 : Report on present status of IQAC.**

**Resolution :** The Hon'ble Vice-Chancellor suggested to the coordinator, IQAC to prepare a report on present status of IQAC.

*S.K. Verma*  
18/6/20



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Date: 18/06/2020

**Agenda-3 : Academic planning and execution during Covid-19 situations.**

**Resolution :** The members connected in the meeting through e-platform discussed and deliberated upon the issues and challenges related to academics in the existing extra ordinary situations of Covid-19. They also appreciated the steps taken by the University in regard to maintenance of academic activities in this phase using electronic channels. Further, Members resolved to streamline the practices of online classes in the University.

**Meeting ended with a vote of thanks by the Co-ordinator to one and all.**

**Meeting Link:** [meet.google.com/ahv-tupa-rqg](https://meet.google.com/ahv-tupa-rqg)

**(Dr Shishir Kumar Verma)**  
Coordinator, IQAC

**Distribution:-**

1. All members of the Committee.





# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-665/20

Date: 25/06/2020

### Minutes of IQAC Meeting

An online meeting of the select IQAC Members and IQAC Assist Committee was held today on **25.06.2020** at **12:00 Noon** to discuss some of the pending issues concerning submission of AQAR and preparedness for the next Cycle.

The persons attended the meeting through Google Meet were-

1. Dr Shishir Kumar Verma, Coordinator, IQAC
2. Dr Ratan Kumar Choudhary, DSW
3. Dr Divakar Jha, Dept of Commerce
4. Prof Dhruv Kumar, Dept of Psychology
5. Dr K K Sahu, D O
6. Dr Bindu Chauhan, Dept of Hindi
7. Dr Parul Banerjee, Dept of Zoology
8. Dr Simant Srivastava, Dept of Chemistry
9. Mr Gangesh Kumar Jha, Dept of Pol Science
10. Dr Ritesh Chaurasia, Dept of Physics
11. Dr Manu Raj Sharma, Dept of Geography
12. Mr Abhinn Srivastava, Dept of Commerce

At the outset, the Co-ordinator IQAC, Professor S K Verma welcomed the persons joined and placed before the matters that were for discussion and deliberations and accordingly the following agenda were discussed and resolved -

**Agenda- 1 : Tackling the issue of getting cleared AQAR of 2014-2015.**

**Resolution :** Members present heard the technicalities involved in, explained by the Co-ordinator and finally DO, LNMU, happily took the responsibility to get it cleared at earliest to pave the way for further processing.

**Agenda- 2 : Taking stock of the preparedness for moving 3rd Cycle.**

**Resolution :** After initial discussion at length, Members decided and resolved that the Team working on the data gathering and related matters showed proceed further in the direction even in the abnormal situation maintaining all the protocol and directives of the time.

*SBMP*  
25/06/20



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Email: iqac@lnmu.ac.in

Ref: IQAC-665/20

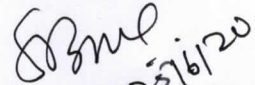
Date: 25/06/2020

**Agenda- 3 : Planning for systematic move for the next Cycle.**

**Resolution :** Expressing satisfaction over the works performed in pre-lockdown period, Members felt need for a proper planning and timelining of the preparedness and finally decided to chalk out an action plan stipulating time span in its next meet online/offline depending upon the situation of current pandemic.

**Meeting ended with a vote of thanks by the Co-ordinator to one and all.**

**Meeting Link:** [meet.google.com/fdp-qrjn-oqo](https://meet.google.com/fdp-qrjn-oqo)

  
(Dr Shishir Kumar Verma)  
Coordinator, IQAC

**Distribution:-**

1. All members of the Committee.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC -1041A/20

Date: 06/11/2020

## Minutes of IQAC Meeting

A meeting of IQAC was held on 04.11.2020 at 11:30 AM in IQAC office under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

### **Following members were present in the meeting:**

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Dr. Mushtaque Ahmad, Registrar
4. Dr. B. B. L. Das, Dept. of Commerce
5. Dr. Rajendra Sah, HOD, Dept. of Hindi
6. Prof. Himanshu Shekhar, HOD, Dept. of Economics
7. Dr. Mamta Rani Thakur, HOD, Dept. of Music & Dramatics
8. Dr. Dhruv Kumar, Dept. of Psychology
9. Dr. K. K. Sahu, Development Officer
10. Dr. A. K. Mehta, Director, DDE
11. Dr. S. K. Verma, Coordinator, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1 Confirmation of the resolutions of the last meeting dated 28.01.2020.**

**Resolution:** The proposal of the last meeting was confirmed unanimously.

**Agenda: 2 Address by Hon'ble Vice Chancellor.**

**Resolution:** The Hon'ble Vice Chancellor and the Chairman of IQAC addressed the meeting emphasizing the following points:

- a) Establishment of IQAC office and providing necessary facilities adequately. Registrar was directed for compliance at the earliest.
- b) The IQAC was directed to proceed further step-wise and criteria-wise.
- c) The University departments as well as the University offices should be instructed to provide data as per the already supplied new SSR format.

**Agenda: 3 Reconstitution of IQAC Committee.**

**Resolution:** The Coordinator of IQAC was authorized to extend a proposal in this regard.

**Agenda: 4 Discussion on holding a Webinar.**

**Resolution:** The IQAC Coordinator was authorized to take necessary step in the matter.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Email: iqac@lnmu.ac.in

Ref: IQAC-1041A/20

Date: 06/11/2020

**Agenda: 5 Discussion on submission of SSR for third cycle of accreditation.**

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

**Agenda: 6 Furnishing of allotted room for IQAC office.**

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

**Agenda: 7 Discussions on Core Committee of IQAC.**

Resolution: The coordinator of IQAC was authorized to extend a proposal in this regard.

**Agenda: 8 Discussion on Letter from NAAC, dated 05<sup>th</sup> May, 2020.**

Resolution: The matter was shifted for the next meeting of the IQAC.

**Agenda: 9 Any other with the permission of the chair.**

Resolution: No matter was placed.

  
Coordinator

## Distribution:-

1. All the members of the Committee.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwar Nagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 1178A/21

Date: 6 / 5 / 2021

## Minutes of IQAC Meeting

A meeting of IQAC was held on 06.04.2021 at 11:30 AM in IQAC office under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

### **Following members were present in the meeting:**

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Dr. Mushtaque Ahmad, Registrar
4. Dr. B. B. L. Das, Dept. of Commerce
5. Dr. RajendraSah, HOD, Dept. of Hindi
6. Prof. Himanshu Shekhar, HOD, Dept. of Economics
7. Dr. Mamta Rani Thakur, HOD, Dept. of Music & Dramatics
8. Dr. Dhruv Kumar, Dept. of Psychology
9. Dr. K. K. Sahu, Development Officer
10. Dr. A. K. Mehta, Director, DDE
11. Dr. S. K. Verma, Coordinator, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1 Confirmation of the resolutions of the last meeting.**

**Resolution:** The proposal of the last meeting was confirmed unanimously.

**Agenda: 2 Preparation of Annual Quality Assurance Report (AQAR) 2018-19 & 2019-20.**

**Resolution:** Draft of AQAR (2018-19 & 2019-20) were presented before the committee. Discussion was done at length and various suggestions were given.

**Agenda: 3 Drafting of Research Policy.**

**Resolution:** Draft of Research Policy was presented before the Committee. The committee also suggested drafting of other policies such as IPR Policy, Infrastructure and other Equipment Maintenance Policy etc.

**Agenda: 4 Constitution of different committees/cells.**

**Resolution:** Various committees were constituted, the details of which are attached.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1178A/21

Date: 6/5/2021

**Agenda: 5 Encouraging the University Departments to organize International e-Conferences and events in Hybrid mode in the coming months.**

**Resolution:** All University Departments were given tentative dates to organize International e-Conferences, Events like: Celebration of 'International Tiger Day', International Ozone Day, 'International Nutrition Week' were also planned and the concerned departments were asked to make necessary arrangements for the same.

**Agenda: 6 Review of Mentor-Mentee System.**

**Resolution:** The Hon'ble Chairman suggested the team members to spare two hours every day in IQAC office to work collectively for completion of tasks referred in resolution 2 & 3 above.

**Agenda: 7 Reviews of Green Practices.**

**Resolution:** Green practices being followed by the University were reviewed and suggestions for proper solid waste, Liquid waste and e-waste management were given.

**Agenda: 8 Constitution of Board of Studies.**

**Resolution:** The matter was discussed in the meeting and it was resolved that a proposal for Board of Studies would be placed in the next meeting of IQAC.

**Agenda: 9 Advance Research Centre.**

**Resolution:** IQAC proposed to establish Advance Research Centre for Interdisciplinary natures.

**Agenda: 10 To organize International/National Seminar/Workshop.**

**Resolution:** It was resolved that University should organize Seminar/Conference/Workshop on regular basis.

  
Coordinator

## Distribution:-

1. All the members of the Committee.





# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

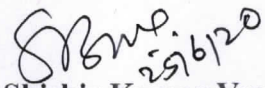
Email: iqac@lnmu.ac.in

Ref: IQAC-664/20

Date: 25 / 06 / 2020

## Action Taken Report of IQAC Meeting dated 18.06.2020

Agenda	Resolution	Action Taken
<b>Agenda 1:</b> Approval of the resolutions of the last meeting dated 28.01.2020.	Members unanimously approved the resolution of the meeting of the Cell held on 28.01.2020.	<b>Complied</b>
<b>Agenda 2:</b> Report on present status of IQAC.	The Hon'ble Vice-Chancellor suggested to the coordinator, IQAC to prepare a report on present status of IQAC.	<b>Submitted</b>
<b>Agenda 3:</b> Academic planning and execution during Covid-19 situations.	The members connected in the meeting through e-platform discussed and deliberated upon the issues and challenges related to academics in the existing extra ordinary situations of Covid-19. They also appreciated the steps taken by the University in regard to maintenance of academic activities in this phase using electronic channels. Further, Members resolved to streamline the practices of online classes in the University.	<b>Under Process</b>

  
(Dr Shishir Kumar Verma)  
Coordinator, IQAC



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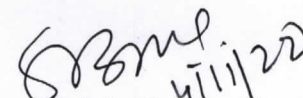
Email: iqac@lnmu.ac.in

Ref: IQAC-1039/20

Date: 4/11/2020

## Action Taken Report of IQAC Meeting dated 25.06.2020

Agenda	Resolution	Action Taken
<b>Agenda 1:</b> Tackling the issue of getting cleared AQAR of 2014-2015.	Members present heard the technicalities involved in, explained by the Co-ordinator and finally DO, LNMU, happily took the responsibility to get it cleared at earliest to pave the way for further processing.	<b>Complied</b>
<b>Agenda 2:</b> Taking stock of the preparedness for moving 3rd Cycle.	After initial discussion at length, Members decided and resolved that the Team working on the data gathering and related matters showed proceed further in the direction even in the abnormal situation maintaining all the protocol and directives of the time.	<b>Complied</b>
<b>Agenda 3:</b> Planning for systematic move for the next Cycle.	Expressing satisfaction over the works performed in pre-lockdown period, Members felt need for a proper planning and timelining of the preparedness and finally decided to chalk out an action plan stipulating time span in its next meet online/offline depending upon the situation of current pandemic.	<b>Complied</b>

  
(Dr Shishir Kumar Verma)  
Coordinator, IQAC



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008


Email: iqac@lnmu.ac.in

Ref: IQAC-117/Am

Date: 6/4/2021

## Action Taken Report of IQAC Meeting dated 04-11-2020

Agenda	Resolution	Action Taken
<b>Agenda 1: Confirmation of the proposal of the last meeting</b>	The members unanimously approved the resolutions taken in the last meeting.	<b>Complied</b>
<b>Agenda 2: Address by Hon'ble Vice Chancellor.</b>	The Hon'ble Vice Chancellor and the Chairman of IQAC addressed the meeting emphasizing the following points: a) Establishment of IQAC office and providing necessary facilities adequately. Registrar was directed for compliance at the earliest. b) The IQAC was directed to proceed further step-wise and criteria-wise. The University departments as well as the University offices should be instructed to provide data as per the already supplied new SSR format.	<b>Complied</b>
<b>Agenda3: Reconstitution of IQAC Committee.</b>	The Coordinator of IQAC was authorized to extend a proposal in this regard.	<b>Proposal placed before the Committee</b>
<b>Agenda 4: Discussion on holding a Webinar.</b>	The IQAC Coordinator was authorized to take necessary step in the matter.	<b>Under process</b>
<b>Agenda 5: Discussion on submission of SSR for third cycle of accreditation</b>	The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).	<b>Under process</b>
<b>Agenda 6: Allocation of IQAC office</b>	The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).	<b>Complied</b>
<b>Agenda 7: Discussion on Core Committee of IQAC</b>	The Coordinator of IQAC was authorized to extend a proposal in this regard	<b>Noted</b>
<b>Agenda 8: Discussion on Letter from NAAC, dated 05<sup>th</sup> May, 2020</b>	The matter was shifted for the next meeting of the IQAC	<b>Complied</b>

  
Coordinator



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1722B/21

Date: 25/09/2021

## Action Taken Report of IQAC Meeting dated 06-04-2021

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	The members unanimously approved the resolutions taken in the last meeting.	Complied
Agenda- 2 Preparation of Annual Quality Assurance Report (AQAR) 2018-19 & 2019-20.	Draft of AQAR (2018-19 & 2019-20) was presented before the committee. Discussion was done at length and various suggestions were given.	All modifications were done
Agenda- 3 Drafting of Research Policy.	Draft of Research Policy was presented before the Committee. The committee also suggested drafting of other policies such as IPR Policy, Infrastructure and other Equipment Maintenance Policy etc	Under process
Agenda- 4 Constitution of different committees/cells.	Various committees were constituted, the details of which are attached	Under process
Agenda- 5 Encouraging the University Departments to organize International e-Conferences and events in Hybrid mode in the coming months	All University Departments were given tentative dates to organize International e-Conferences, Events like: Celebration of 'International Tiger Day', International Ozone Day, 'International Nutrition Week' were also planned and the concerned departments were asked to make necessary arrangements for the same	Under process
Agenda- 6 Review of Mentor-Mentee System	The Hon'ble Chairman suggested the team members to spare two hours every day in IQAC office to work collectively for completion of tasks referred in resolution 2 & 3 above	Under process
Agenda- 7 Review of Green Practices	Green practices being followed by the University were reviewed and suggestions for proper solid waste, Liquid waste and e-waste management were given	Under process
Agenda- 8 Constitution of Board of Studies	The matter was discussed in the meeting and it was resolved that place a proposal for Board of Studies in the next meeting of IQAC	Under process
Agenda- 9 Advance Research Centre	IQAC proposed to establish Advance Research Centre for Interdisciplinary natures.	Under process
Agenda- 10 To organize International/National Seminar/Workshop	It was resolved that University should organize Seminar/Conference/Workshop on regular basis	In process

  
Director